

Job Description for Constru Casa Volunteer, August 2009

Position: Translator for English, Spanish and/or Dutch

Summary: The translator is helping the Constru Casa team with all kinds of translations.

Location: No special requirements; anywhere in the world with internet connection.

About Constru Casa:

Constru Casa is a non-profit organization offering simple houses to poor families in Guatemala. Our objective is to improve housing and living conditions in order to get those families on the path to a better future. Constru Casa works and selects families in co-operation with local partner organizations, which offer services in health care, education, and community building, among others. Constru Casa requires beneficiary families to participate in the construction of their house and to pay a monthly contribution towards the partial cost of their house. After the construction is finished, Constru Casa accompanies the families in the areas related to their housing. Constru Casa was initiated in 2004. For more information please visit: www.construcasa.org.

Position of Translator:

The Translator helps the Constru Casa team to translate documents, letters or reports of different kinds.

Constru Casa produces reports, newsletters, project plans and other documents for different target groups. Further, Constru Casa sends out letters, makes documents for internal use and has a website in three languages: Spanish, English and Dutch. We also receive applications or descriptions of projects from local organizations, generally in Spanish.

All these written documents need to be translated from one of those languages to another, or the other two.

Position requirements:

Proficient translating and writing skills in English, Spanish and/or Dutch.

Compensation:

We are not in the position to offer substantial financial compensation for working as a volunteer with Constru Casa. However, costs for sending documents or phone calls are covered.

Contact:

Please contact us by email: voluntario@construcasa.org.